



To Whom This May Concern:

Dave and Gail Liniger, co-founders of RE/MAX International, provide Sanctuary foursomes for auction to benefit community and charitable organizations. They have the extremely difficult and challenging task of selecting a limited number of charities from hundreds of worthy applicants. Due to the volume of requests, one type of charity may be selected while many excellent and very similar charities are not offered a donated foursome.

Please address your request to:

Dave Liniger, Chairman of the Board RE/MAX International Inc.
c/o Sanctuary
7549 Daniels Park Road
Sedalia, Colorado 80135.

In order to apply for a Sanctuary foursome, please provide the following information in writing:

1. The name of the charitable organization making the request.
2. A statement assuring the beneficiary of the foursome proceeds is a 501(c)(3) organization
3. The name and date of the fund-raising event where the foursome will be auctioned.
4. The purpose for which the proceeds will be used.
5. Previous experience, if any, with a Sanctuary foursome.
6. A statement of understanding that the Sanctuary foursome must be auctioned for a minimum bid of \$1600.
7. All foursomes **must** go to auction. No foursomes can be pre-sold.
8. Sanctuary foursomes must be auctioned in either a silent or live auction and not part of a raffle, door prize, or combined with other items as part of a package.
9. Applications must be received in our office forty-five (45) days prior to the event.

The principles and values of the owners and employees of Sanctuary and RE/MAX International who assist in fund-raising events require all events must be open to all participants, regardless of race, color, religion, national origin, age, gender or disability.

Thank you again for your interest.

Sincerely,

Marianne Parker
Senior Catering Manager